

DRAFT Minutes of Annual General Meeting of Brandesburton parish council on Wednesday, 5 May 2021 following the Annual Parish Meeting held at 7:00pm remotely via Zoom

Present: **Mr. K Barden (chair), Mr. A Olsen, Mrs. M Mossford, Miss. S Coates, Mr. C Richardson, Mr. J Stones, Mr. S Atkinson, Mrs. L Lawson, Mrs. S Wardle, Mr. R Kittmer, Mrs. E Whitfield, Councillor Evison**

21-22/1 Apologies: Councillor Owen

21-22/2 Election of Officers:

Chair: Mrs. Lawson proposed, Mr. Stones seconded, and all were in favour of Mr. Barden being elected as Chair.

Vice-chair: Mr. Atkinson proposed, Mrs. Mossford seconded, and all were in favour of Mrs. Lawson being elected as vice-chair.

Parish Hall Committee: Miss Coates agreed to be the parish council representative on the Parish Hall Committee.

Planting Committee: Mrs. Lawson and Mrs. Whitfield agreed to be the parish council representatives on the planting committee.

Brandesburton Allotments: Mr. Richardson agreed to be the parish council representative for the allotments.

21-22/3 Declaration of interest both pecuniary and non-pecuniary: Mrs. Lawson declared a non-pecuniary interest in planning applications 21/01297/TPO and 21/01054/PLF and would not be taking part in any of the discussions.

21-22/4 Minutes of the last meeting: All agreed that they were to be signed as a true record. Mr. Kittmer abstained as he was not present at the April meeting.

Mill Lane Playingfield: The sign to the playingfield has not yet been erected. The clerk is to chase up with East Riding of Yorkshire Council.

Planter- Charter's Lane: Mrs. Whitfield advised that the old wooden planter had been removed and that the bulbs and the heather has now been planted directly into the ground.

Market Cross: Mrs. Lawson is meeting with Mr. Emerick from English Heritage, Ancient Monuments, next week to discuss the condition of the cross.

Village Walkabout: The clerk has received a list of works to be carried out in the village following on from the walkabout with streetscene, East Riding of Yorkshire Council. They highlighted that the hedges on New Road needed to be cut back. The tree roots coming through the footpath will have to remain as they do not want to cut the trees down.

21-22/5 Clerk's up-date report on on-going items: All covered in the meeting.

21-22/6 Planning applications

21/01297/TPO – Philip Solly - TPO - BRANDESBURTON NO. 12 - 2009 (REF 1211) T1 & TPO - BRANDESBURTON PARK (NORTH) - 1989 (REF 384) A2 - Crown lift 1 no. Copper Beech tree (T1) by lifting 1 no. limb at 6 metres south-west by reducing back to suitable secondary union at 8 metres and crown lift tertiary limbs to 4 metres overhanging the road to clear footpath of low overhanging branches for pedestrians, prevent fall of debris onto footpath, house and garden, to prevent premature limb failure and to balance the crown; Crown lift 1 no. Copper Beech tree (T2) to 6 metres to the east over the road and crown thin by 10% to clear highway of low overhanging branches and to prevent the fall of dead wood onto pedestrians at Cherry Cottage, Redwood Drive, Brandesburton **Support the tree officer's recommendations**

21/01003/PLF – C C Connor & Sons - Change of use of grazing land to accommodate 3 'Glamping' units and 1 Reception unit with associated drainage and works including re-positioning of access gate and fencing into site with new permeable finished turning and parking areas, new permeable footpath to units with low level LED lighting posts and associated landscaping and works at Land South West of Orchard Cottage, Burshill Carr Road, Burshill **No objections to the application**

21/01054/PLF – Mr & Mrs Cadwallader - Erection of a single storey extension to rear at 2 Elm Tree Way, Brandesburton **No objections to the application**

21/01662/TPO – Mr John Foley -TPO - BRANDESBURTON PARK - 1976 (REF 472) A1 - Crown lift 1 no. Sycamore tree (T1) to 6 metres and crown reduce the side nearest the house by 2 metres to allow light under the canopy and to reduce the overhang towards the house at Sycamore House, 33 Hymers Close, Brandesburton - **Withdrawn**

21-22/7 Planning decisions

21/00886/TCA – Mr. Chris Pluves - BRANDESBURTON CONSERVATION AREA - Fell 1 no. Whitebeam tree due to tree leaning dangerously against a boundary brick wall, the other side of which faces on a public footpath and to avoid the risk of injury to any passers-by should the wall collapse due to the weight of the tree leaning against it at Rectory Cottage, 107 Main Street Brandesburton **No objections raised**

21-22/8 Correspondence

14 April 2021	East Riding of Yorkshire Council	Brandesburton walkabout
19 April 2021	East Riding of Yorkshire Council	Mill Lane – playing field signage
19 April 2021	East Riding of Yorkshire Council	Removal of chimney – Corner Farm
29 April 2021	East Riding of Yorkshire Council	Remote meetings
29 April 2021	Gabrielle Crozier	Planning application decisions

An email had been received from Gabrielle Crozier regarding recording of planning application decisions decided by the parish council. This was read out and all agreed as to how the wording was published in the minutes. As with all planning applications the question is put to the councillors are they in favour of the application or are there any objections. If it is a unanimous decision either for or against then all councillors present have supported the decision made. If any councillor(s) objects to the decision made

by the parish council, either for or against, then their name will be recorded in the minutes to that effect. If a councillor(s) abstains then their name will be recorded in the minutes to that effect. The recording process in the minutes has not changed since the meetings have been held remotely via Zoom.

21-22/9 Accounts

5 May 2021	Mrs S L Woolfitt (Timpson)	£10.50	2 x allotment water box keys
5 May 2021	Visionict	£42.00	Website changes for Operation Forth Bridge – Prince Phillip
5 May 2021	The sign shed	£25.79	4 x signs Playpark
25 May 2021	Mrs S L Woolfitt	£222.72	May salary and expenses
25 May 2021	Mr L Watts	£72.00	Litter picker salary

All agreed for the above payments being made.

21-22/10 Future parish council meetings/delegated powers to the clerk: Due to government rulings all parish council meetings must be held ‘face to face’ from 7 May 2021. Information has been circulated by East Riding of Yorkshire Council advising that ‘*Parish councils could delegate all matters to your clerk and continue to hold remote meetings as you do now. The recommendations on matters decided at the remote meeting would operate as recommendations to the clerk who would sign the decisions off. Alternatively, you could hold meetings with a bare quorum of members in attendance*’. Discussions were held and views on the matter heard from all of the parish councillors. Mrs. Whitfield proposed, Mr. Atkinson seconded, an all agreed to delegate powers to the clerk up to and including the August 2021 meeting.

Further discussions were held with regards to the parish council reverting back to ‘face to face’ meetings from September 2021 as had been suggested by Legal and Democratic services at East Riding of Yorkshire Council when the clerk had spoken with them. At that time, subject to the government rulings in place, meetings would be held either in the Methodist Church schoolroom if social distancing could take place or the Parish Hall. Mrs. Mossford proposed, Mrs. Lawson seconded, and all were in favour of the above. Mr. Kittmer objected as he is against the parish council going back to face to face meetings.

21-22/11 Village issues

Section 106/commuted sums: The question was raised as to where does the commuted sums go to which is part of the 106-agreement agreed by East Riding of Yorkshire Council and the developer. Both Councillor Evison and the clerk advised that it does not come directly to the parish council. Any groups in the village can apply for it and it also goes to a wider area. The parish council would like to know how the money has been spent which has come in from the 106 agreements attached to the developments in the village. The clerk will contact East Riding of Yorkshire Council to ask for information.

21-22/12 Date of next meeting – Monday, 14 June 2021 at 7:00pm via Zoom.

A face to face meeting will have to be held in June 2021 to approve the accounts for submission to the external auditors. This will require the minimum of 4 parish councillors to be quorate.

As there was no further business the meeting closed at 8:21pm