

**Minutes of Brandesburton Parish Council Meeting  
Monday, 14 March 2022 at 7:00pm  
Methodist Church Schoolroom.**

**Present:**

Mr. Adrian Olsen, (Chair),  
Mr. Steve Atkinson,  
Miss. Sandra Coates,  
Mr. John Stones,  
Mrs. Sam Wardle  
Mrs. Elizabeth Whitfield,  
Mrs. Julie Gibson (Clerk)  
Councillor Jane Evison

**21-22/118 Apologies:**

Councillor Charlie Dewhirst, Prof. Keith Bardon, Mr. Roy Kittmer, Mrs. Maggie Mossford,  
Mr. Chris Richardson

**21-22/1189 Declaration of interest both pecuniary and non-pecuniary**

None

**21-22/120 Minutes of the last meeting:** Accepted as a true and accurate record

**21-22/121 Clerk's up-date report on on-going items:**

- i) All historic outstanding actions were reviewed and updated. Those which remain a priority are to be logged again. Many have been completed but updates are not always received. Councillor Evison agreed to assist with a number of Public Rights of Way items which have not received a response and offered support when needed.
- ii) HART provided an update about MEDiBUS users from Brandesburton over the last 2 years which they say has not been typical because of COVID. 10 registered members have used the shopper bus, day trips or covid vaccine transport in the past, with 2 residents travelling regular on the weekly shopper and 46 registered members who have used MEDiBUS with 38 bookings in the last 12 months.
- iii) Noise from gas guns at Star Carr Trout Farm and Fisheries was reported following a request from several residents. ERYC advised that when dealing with noise nuisance, the noise must affect one premise to another premise. If the noise is affecting dog walkers/golfers etc. no further action is taken. If the noise is affecting neighbouring residents at their homes, those affected should contact Environmental Control at East Riding of Yorkshire Council (ERYC).
- iv) Playpark repairs – A grant application has been submitted to Routh Wind Farm. Decision is due by the end of June. Tony Cook have managed to source the timber for the swinging steps but there is a 12-week lead time, which may affect the price.
- v) Damaged Grass Verges on Orchard Mews – The request to turn the verge into a loading

- bay and extend the double yellow lines was refused by ERYC as it is outside of current policy. They are not usually considered in rural villages unless there is a poor accident record or obstructions of bus services. ERYC agreed to instal another marker post to protect further damage to the verge, but it will be next financial year.
- vi) The Parish Council's lap top is not required by the Clerk. All agreed to donate to the school. The school thanked the Parish Council for the offer but advised they do not need it.
  - vii) Slow down signs designed by the pupils at the school were submitted to ERYC in November. The latest update is that due to the design of the existing signage it is not a quick and straight forward job. The item has been added to the forward programme for an engineer to assess in the new financial year.
  - viii) Litter in the fields behind Brandesburton Parish Hall - ERYC Streetscene advised that the matter will be passed to Public Protection to address. If this is private land, they will contact the land owner once established to advise them it must be cleaned up.
  - ix) New Road, raised manhole cover – ERYC have advised they will be contacting the person responsible

## **21-22/122 Planning Matters**

### **Planning applications**

#### **22/00662/PLF**

**Proposal:** Construction of a vehicular access

**Location:** H C Robinson and Sons, Catfoss Industrial Estate Catfoss Lane, YO25 8EJ

**Applicant:** Robinson Builders Merchant Limited

**Application type:** Full Planning Permission

**Parish Council:** **Supported the application**

#### **22/00672/PLF**

**Proposal:** Erection of single storey extension to rear following demolition of existing outbuilding (part retrospective)

**Location:** Hillcrest Church Lane Brandesburton, YO25 8QZ

**Applicant:** Mrs Neilson

**Application type:** Full Planning Permission

**Parish Council:** **Supported the application**

### **Planning Appeals**

**22/00014/REFUSE** – An appeal has been submitted to the Planning Inspectorate

**Proposal:** Erection of porch extension and installation of roof light to front, two storey extension to side, two storey and single storey extension to rear

**Location:** Beech House, 9 Hymers Close, Brandesburton

**Appellant** Mr D Ruston

**Appeal Start Date:** 3 March 2022

**Appeal Type:** Refusal of planning permission

**Appeal Process:** Householder, Advertisement and Minor Commercial

**Planning Committee Update**

The application below will be considered by the Eastern Area Planning Sub Committee on 21 March 22.

**Proposal:** Erection of a sports pavilion and construction of a multi-use games area (MUGA) with 6 floodlighting masts, fencing and associated works following removal of existing portacabins and floodlights at Sports Ground Catwick Lane Brandesburton East Riding of Yorkshire YO25 8RY for The Trustees At Brandesburton AFC

The meeting will be held at County Hall and will be live streamed to the Council’s YouTube Channel at <https://www.youtube.com/channel/UCR6ExCx8bLOJUyRfmClIMeQ> and available for viewing after the meeting. Members of the public and press are encouraged to observe the meeting this way.

**21-22/123 Planning Decisions:**

**20/03915/STOUT**

**Proposal:** Erection of Residential Development and Commercial Development and Associated Public and Private Amenity Space, Landscaping, SUDs, Parking Areas and Other Infrastructure Following Demolition and Clearance of the Existing Site

**Location:** Land South West of Poultry Farm Starcarr Lane, Brandesburton

**Applicant:** Messer's Foster, Crozier, Draper and Coates

**Decision:** Application Refused

**21-22/124 Accounts**

Date	Payee	Item	Amount
25/3/22	Mr. L Watts	Litter Picker – Salary	£72.00
25/3/22	Mrs. JL Gibson	Clerk Salary	£210.56
14/3/22	HMRC	Quarterly Tax Return	£204.00
14/3/22	Brandesburton Platinum Jubilee Community Fund	To support the celebrations	£500.00
14/3/22	Autela Payroll Services Ltd	Payroll Support	£50.40
14/3/22	Brandesburton Methodist Church	Room Hire	£48.00

**All items were approved for payment**

**21-22/125 Correspondence:**

Date	Sender	Item
15/02/22	East Riding Yorkshire Council	Local Plan Update
16/02/22	NALC	Newsletter
17/02/22	Newbald Parish Council	Communication with ERYC
23/02/22	East Riding Yorkshire Council	Road Closure – Catwick Road, Catfoss (Part)
24/02/22	East Riding Yorkshire Council	Road Closure -Little Burton, Brandesburton
24/02/22	ERNLLCA	Newsletter
28/02/22	East Riding Yorkshire Council	Planning Design Guide Consultation
01/03/22	East Riding Yorkshire Council	Parish Council Community Governance Review
03/03/22	East Riding of Yorkshire Council	Rights of Way Improvement Plan
04/03/22	East Riding of Yorkshire Council	Beverley and Rural NHW Meeting Consultation
07/03/22	NHS CCG	Newsletter
07/03/22	East Riding of Yorkshire Council	Housing Needs Survey
07/03/22	Humberside Police	Monthly Newsletter
07/03/22	East Riding of Yorkshire Council – Neighbourhood Watch – My Community Alert	Webinar – Smart Security
08/03/22	NALC	Latest bulletin
11/03/22	Jeanette Ross	Request for sponsorship

- i) Local Plan Update – ERYC advised about a revised timetable for the Local Plan following consultation in 2021. The date for pre-submission in November 2022
- ii) Road Closure - Catwick Road, Catfoss (BETWEEN Manor Farm Cottages AND Catfoss Manor Farm) commencing 21 April 2022 to enable telegraph poling works to be carried out by USL Group Ltd. on behalf of Openreach. It is anticipated that the works will be completed the same day
- iii) Road Closure - Little Burton, Brandesburton (BETWEEN 'Alkmaar Cottage' and the junction with Charters commencing 23 March 2022 to allow water main repair works to be carried out by Morrison Water Services on behalf of Yorkshire Water. It is anticipated that the works will be completed the same day.
- iv) Parish Council Community Governance Review – ERYC advised they are starting a review of all parishes to consider whether any should be created, dissolved or altered. Any queries should be sent to [parishreviews@eastriding.gov.uk](mailto:parishreviews@eastriding.gov.uk).
- v) Rights of Way Improvement Plan - ERYC is asking residents to contribute to the 'Rights of Way Improvement Plan' (ROWIP) survey. The review is done every ten years. It is also possible to email any comments or suggestions to [definitive.map@eastriding.gov.uk](mailto:definitive.map@eastriding.gov.uk).
- vi) Housing Needs Survey – This survey allows the council to capture a high quality and realistic view of the pressures which residents might be facing in relation to housing – either for themselves or members of their household. The evidence will support policies

to be set out in the East Riding Local Plan which is currently being updated. The survey can be accessed by the weblink [www.tinyurl.com/22HNSS](http://www.tinyurl.com/22HNSS). The survey will be open until 22 April 2022. **Clerk to promote**

- vii) East Riding Design Guide Consultation – ERYC are inviting residents to share their thoughts about where they live as part of creating a new design guidance for future planning developments. The guide will sit alongside local plan policies. The consultation runs until 18 April. Paper copies of the consultation are available at the council’s libraries and customer service centres. The link to the survey is [www.smartsurvev.co.uk/s/EastRidingsDesisnGuidePublicConsultation/](http://www.smartsurvev.co.uk/s/EastRidingsDesisnGuidePublicConsultation/) **Clerk to promote**
- viii) My Community Alert - is a free messaging system operated by Humberside Police, Humberside Fire & Rescue Service, and Humberside Office of the Police & Crime Commissioner, giving live information about incidents happening in the area. Messages are received by either phone or email. When something happens the local officer will send the details, whether that’s notice of a road closure due to a collision or a burglar who has been caught in a nearby garden. – **Clerk to promote**
- ix) A request was received from Jeannette Ross asking for sponsorship for books. It was agreed that the Parish Council prefer to donate any books to the school. **Clerk to advise the applicant**

#### **21-22/126 Parish Council Vacancy**

The Parish Council would like to thank Linda Lawson for all of her hard work during her time as Parish Councillor. The vacancy has been advertised in the local press, the village notice board and on Facebook. The closing date is 21 March 2022.

Following Linda’s resignation as a Councillor and Vice Chair, Elizabeth Whitfield proposed Adrian Olsen as the new Vice Chair, Sandra Coates seconded the motion. All agreed to support.

#### **21-22/127 Allotment Rents 2022-23**

The clerk had circulated a breakdown of the existing rents, the grass cutting costs and the annual water bill for the allotments prior to the meeting. The Councillors agreed not to increase the allotment rents for 2022/23. It was agreed to introduce a £10 charge for the water key which will be refundable when giving up the tenancy.

#### **21-22/128 Queen’s Platinum Jubilee**

The grant application to ERYC has been successful and the maximum amount of £500 has been awarded. The Chair and the Clerk met with Jo and Aidan Clarke to agree governance arrangements for any expenditure relating to the £500 grant from ERYC and the donation from the Parish Council for £500. A draft budget has been agreed which will form the basis of the monitoring arrangements.

A road closure application for the street party on Cross Hill on Sunday 5 June has been submitted to ERYC.

The Clerk advised that the cost of Jubilee Signs for the reverse of the existing Brandesburton village signs is £156 plus VAT 140cm wide x 60cm height. All agreed to proceed with the order

The Parish Council's grass cutter contractor to be asked to carry out a cut at the end of May and ERYC to be asked to cut Mill Lane Playing Fields and New Road at the same time. **Clerk to progress**

#### **21-22/129 Parish Clerk Contract Review**

A paper was circulated prior to the meeting to review the Clerk's current contract. The contract was compared with other recent vacancies in the area. It was agreed to increase the paid hours from 24 hours a month to 35 hours a month in line with other Parish Councils from 1 April 2022. The post will also change from a single scale point to an incremental post from spinal column point 7 to spinal column point 12 which will increase each year until point 12 is reached. The first spinal column point increase will be on 1 April 23. The hourly rate and any subsequent cost of living pay rises will align with the rates negotiated nationally for Parish Clerks. The Clerk thanked the Councillors for their support.

It was also agreed to review the terms and conditions of the Litter Picker. **Clerk to progress**

#### **21-22/130 Village issues:**

- i) Complaints received about an increase in dog fouling. In particular Butts Path, the snicket between Charter Lane and St Quintin and Plantation Drive. ERYC dog warden to be contacted. Clerk to progress
- ii) Main Road between Brandesburton and Leven (Starr Carr Lane/Leven Road) has various potholes and needs patching. Clerk to progress
- iii) Seat at the bottom of Frodingham Road is difficult to use because the grass around it is overgrown. Clerk to request the ERYC Village Task Force cut it back.
- iv) Brandesburton Parish Hall are looking for volunteers. Clerk to advertise on the Parish Council Facebook page

The Clerk is away in July and asked if the meeting could be moved to the 4 July from 11 July. All agreed to move to 4 July.

#### **21-22/131 Date of next meeting: Monday, 11 April 2022 at 7:00pm in the Methodist Church schoolroom**

The meeting closed at 8.52pm

**Accepted as a true record**

**Signed by Keith Bardon Chair of Brandesburton Parish Council**