

**Minutes of
Brandesburton Parish Council Meeting
Monday 13th May 2024
7:00pm in the Methodist Chapel School Room**

Present

Mr Adrian Olsen (Vice Chair)	Mr John Stones
Mr Stephen Atkinson	Mrs Sam Wardle
Mr Aidan Clarke	Mrs Elizabeth Whitfield
Mrs Sandra Coates	CLlr Jonathan Owen
Mr Chris Richardson	Mrs Victoria Chapman (Clerk)

24-25/12 Apologies received from:
Prof Keith Bardon (Chair), Katherine Lakes and Maggie Mossford

24-25/13 Election of Officers

Subject to his approval Chair: Elizabeth Whitfield proposed that Keith Bardon continue as Chair, Chris Richardson seconded. All voted in favour of the proposal.

Vice-chair: Aidan Clarke proposed that Adrian Olsen continue as Vice Chair, Sandra Coates seconded. All voted in favour of the proposal.

Parish Hall Committee: Aidan Clarke proposed Elizabeth Whitfield, Stephen Atkinson seconded. All voted in favour of the proposal. The Clerk will inform Brian Daghish.

24-25/14 Declaration of interest both pecuniary and non-pecuniary

Adrian declared that his mother lives on Boardman Lane.

24-25/15 Acceptance of the Minutes of the last meeting

Accepted and approved.

24-25/16 Ward Councillors Q and A

Councillor Jonathan Owen made a sincere apology for the outcome of the Asphalt Plant planning application appeal which was approved. Cllr Owen also feels that lessons need to be learnt and he confirmed that the second application was withdrawn.

Elizabeth raised her concern about what appears to be a new passing point on Catwick Lane as it has become a dumping ground for waste, fly tipping. ERYC did not construct this passing point.

Following Lianne Darbinson, ERYC Highways Engineer attendance at last month's meeting, the Parish Councillors are concerned and do not agree with Lianne's suggestion that villagers should car share when they wish to use the Parish Hall. Lianne has given the Parish Councillors time to make suggestions about how to potentially make crossing the A165 to access the Parish Hall safer. John suggested at the last meeting that some of the foliage around the roundabout be cut back but Lianne had said that wasn't the right thing to do. Stephen suggested signage to make drivers aware that pedestrians are crossing the road. Cllr Owen agreed to take these suggestions up with Highways and asked the Clerk to forward the suggestions to him in an email.

24-25/17 Clerk's update report

ERYC have confirmed that a new litter bin will be installed on Main Street near Stockwell Lane. They have also agreed to install a litter/dog foul bin at the entrance to the Platinum Jubilee playing field and to send a litter picking team. Update 21st May both bins have been installed.

The groundwork next to the bus shelter on New Road has been completed and the Clerk will get quotes for two new benches for that site and the Burton Fields location.

Two new composite picnic benches and fixing kits have been procured and delivered to Chris's farm for holding until a date can be agreed for their delivery to the play park for construction and installation.

An email has been received from ERYC advising that they will install a new pathway across the verge at the play park with kerbs and a pedestrian barrier in the next 3 months.

Three quotes were obtained for cleaning the war memorial and it was unanimously agreed to ask Everingham of Hesse whose quote was the cheapest to carry out the work as soon as possible.

ERYC Tree Inspector has been to have a look at the Sycamore Tree near the church with the dead branches overhanging a bench but the land appears to be unregistered at Land Registry. The highways stops around 1-1.5 metres from the edge of the footway which would not include the tree in question. Detail for the definitive maps team at ERYC as to the boundary of the church has been requested.

24-25/18 Planning Matters

24/00947/CLE

Proposal: Certificate of lawfulness for an existing wind turbine (sited contrary to planning permission 09/02074/PLF)
Location: Wind Turbine South East Of Inn Carr House Burshill Carr Road Burshill East Riding Of Yorkshire
Applicant: Mr Voase
Application Type: Cert of Lawful Development – Existing
Decision: The Parish Council support this application

24/01142/PLF

Proposal: Erection of a building to provide office and reception facilities in connection with caravan park and wardens accommodation to first floor, following removal of existing caravan and reception building (resubmission of 18/00136/PLF) (retrospective)
Location: Blue Rose Country Park Starcarr Lane Brandesburton East Riding Of Yorkshire YO25 8RU
Applicant: Kingfisher Country Park Ltd
Application Type: Full Planning Permission
Decision: The Parish Council support this application.

24/01356/TPO

Proposal: TPO - BRANDESBURTON NO.6 - 2003 - (REF 713) T3 - Crown reduce 1 no. Sycamore tree (T3) by 3 metres due to close proximity to the immediate and adjacent property

Location: 14 Oak Tree Way Brandesburton East Riding Of Yorkshire YO25 8QE

Applicant: Mr Martin Martindale

Application Type: Works to Protected Trees

Decision: The Parish Council defer to the decision of the TPO

24-25/19 Monthly Accounts

Total expenditure for May = £4,309.96. Items to note are:
Purchase of two new composite picnic benches for the play park using the Commuted Sums Grant £1,784.64.
It was agreed that Clerk's hours would increase from 8 to 11 per week rather than making overtime payments.

24-25/20 Annual Internal Report 23/24

The Annual Internal Audit Report 2023/24 was circulated prior to the meeting. All were in favour of the report being approved as a true record.

24-25/21 Annual Governance Statement 23/24

The Annual Governance Statement 2023/24 was circulated prior to the meeting. All were in favour of the statement being approved and signed by the Vice Chair as a true record.

24-25/22 Accounting Statement 23/24

The Annual Accounting Statement 2023/24 was circulated prior to the meeting. All were in favour of the statement being approved and signed by the Vice Chair as a true record.

The Clerk will submit the audit documentation to the external auditor for approval. The public rights period for inspection of documents will run from Monday 3rd June 2024 to Friday 12th July 2024. The notice will be placed on the Parish Council noticeboard and will be added to the Parish Council website.

24-25/23 Correspondence

The Clerk presented a range of correspondence items received since the last Parish Council meeting. These items were for information, action, consultation, and response. The Clerk advised that where possible responses had been provided to the agencies/people in question. A discussion took place in relation to the items of key correspondence received and direction given by Council. The following items were discussed:

- Wicksteed Ltd re Play Park soft pour area maintenance quotation received.
- Three quotations for cleaning the War Memorial received.
- Thank you email received from Jackie Suthenwood for her gift.

24-25/24 Village Issues

Maintenance

John agreed to speak to Dr Josh Cooper about getting his hedge cut back to the wall on Main Street.

Sam advised that the allotment holders were not happy with the last round of grass cutting and asked the Clerk to please request that the contractors redo both the sides and the back as per the agreement. Update 21st May the grass has been satisfactorily recut.

Aidan requested that the grassed areas on both sides of the pavement on Cross Hill need cutting. The Clerk will ask ERYC to arrange for the grass to be trimmed.

Highways

Adrian is preparing a report for Highways and Street Scene to highlight issues with village roads and pavement. In addition, there are street cleaning and village task force activities which are not being undertaken to a satisfactory standard. Adrian will include photographs in the report for submission to ERYC for action. On New Road, there is a lot of vegetation and obstacles on the pavement, which is impeding the passage of prams and wheelchairs. The verges are not being kept tidy and there are areas where verge overrun has exposed potholes in the pavement. The grass verges are significantly encroaching across the footpath which has caused significant narrowing in some areas. The footpath requires siding-out before a proper assessment can be undertaken by highways, with a view to patching and slurry seal required to bring the pavement up to a better standard.

At the last Parish Council meeting Lianne Darbinson, Senior Engineer for ERYC was against the Parish Council's suggestion of making Boardman Lane a dead end because of Refuse lorry and emergency service access. It has since been suggested that Boardman Lane becomes a dead-end after the junction of Alderman's Way. Those requiring access to Boardman Park would use Cross Hill and those requiring access to Boardman Lane and Alderman's Way would use the Boardman Lane entrance, off Main Street. John proposed that the Parish Council request ERYC to consider this and Aidan seconded. All bar one of the Parish Councillors were in favour of this proposal, motion carried.

Sandra asked if extra signage with directions from Hornsea to Brandesburton could be added to the roundabout on the A165.

Community Speed Watch was discussed at the previous meeting with Lianne Darbinson, who advocates this as a great way to encourage speed awareness in the village. 2 Parish Councillors (Adrian and Aidan) have agreed to be part of this initiative and one volunteer from the village has also come forward. It was agreed to add a post to Facebook for the 3 additional volunteers from the village to take part in the Community Speed Watch initiative, which requires a minimum of 6 volunteers.

The Parish Councillors would like introduce a weight restriction in the village to 7.5 tonne, which would restrict the number of HGVs using the village but not making deliveries. It was agreed that further consideration is required and the Parish Councillors will discuss this in more detail at a future meeting.

24-25/25 Date of next meeting, Monday 10 June 2024

Meeting closed at: 8.20pm

Accepted as a true record

Signed by Adrian Olsen Vice Chair of Brandesburton Parish Council