

**Minutes of Brandesburton Parish Council meeting
held on Monday 10th June at 7:00pm
in the Methodist Chapel School Room**

Attendees

Prof Keith Bardon (Chair)	Mr John Stones
Mr Adrian Olsen (Vice Chair)	Mrs Elizabeth Whitfield
Mr Stephen Atkinson	Mrs Victoria Chapman (Clerk)
Mr Aidan Clarke	Cllr Jonathan Owen
Mrs Sandra Coates	Mr Jonathan Bibb

24-25/26 Apologies
Katherine Lakes, Maggie Mossford, Chris Richardson and Sam Wardle.

24-25/27 Declaration of interest both pecuniary and non-pecuniary
None.

24-25/28 Minutes of the last meeting
Accepted as a true and accurate record.

24-25/29 Ward Councillors Q and A

Cllr Owen reported that he has spoken to Lianne Darbinson, Senior Engineer for Highways since her attendance at the April Parish Council meeting and she is keen to assist with resolving village issues relating to Highways. Lianne also confirmed to Cllr Owen that she has undertaken to make sure the 20mph signs drawn by the schoolchildren finally come to fruition.

24-25/30 Clerk's up-date report

The Clerk reported that the requested litter bins on Main Street and by the Jubilee playing field are now in place. The Parish Council agreed to make a £600 contribution towards these bins to ERYC and a cheque has been raised for that payment.

L & K Warcup have completed the concrete base by the bus shelter on New Road ready for a new park bench and two park benches for New Road have been ordered from Glasdon for delivery to Chris's farm w/c 24th June for installation.

Quotation for the two new Lappset handles required for the wooden horse in the play park sourced from Jupiter Play was approved and the Clerk will order these for delivery to the Chair's house as soon as possible.

The Clerk agreed to contact ERYC Grounds Maintenance again to confirm that the Sycamore tree with the overhanging dead branches definitely isn't within the church boundary as a fence used

to stand behind the tree marking the edge of the church boundary.

The quotation received from Wicksteed for the repair of the soft pour area in the play park was considered too high and the Clerk was asked to get further quotations from other soft pour contractors.

24-25/31 Planning Matters

24/01430/STPLF

Proposal: Installation of a ground mounted solar array with associated infrastructure, and the erection of a general-purpose agricultural storage building

Location: Robinson Contract Services Limited, Catfoss Industrial Estate, Catfoss Lane, Brandesburton, East Riding Of Yorkshire YO25 8EJ

Applicant: Robinson The Builders Merchant Ltd

Application Type: Strategic - Full Planning Permission

Decision: **The Parish Council was content to support this application.**

24-25/32 Monthly Accounts

Total expenditure for June = £1754.

Items to note were £600 contribution to ERYC for new litter bin at the Platinum Jubilee Playing Field and £354 for groundworks for the new bench by the bus shelter on New Road.

- i. The Clerk confirmed the move to Unity Trust Bank for online banking.
- ii. The Clerk confirmed that the Allotment rentals for 2024/25 had all been received.
- iii. The Clerk confirmed that the 2023/24 AGAR documentation had been submitted to the external auditors.
- iv. The Clerk confirmed that as agreed she is moving the Parish Council accounts to Scribe Accounts this month. The initial set up charge is £249 + VAT followed by a monthly charge of £31 which the Parish Councillors approved.

24-25/33 Correspondence

The Clerk presented a range of correspondence items received since the last Parish Council meeting. These items were for information, action, consultation, and response. The Clerk advised that where possible responses had been provided to the agencies/people in question. A discussion took place in relation to the items of key correspondence received and direction given by Council. The following items were discussed:

- i. The Clerk suggested that the Parish Council website be upgraded to WordPress to keep in line with other Parish Councils, this would cost approximately £500. The Parish Councillors all agreed that the Brandesburton Parish Council website acts as a repository which has a link to the Parish Council Facebook posts, and they did not see the need to upgrade the website at this time so the suggestion was rejected.

ii. An email request had been received from Driffield & Wolds Weekly publication for collaboration with the Parish Council on an article regarding the recent spate of traffic incidents in the village. It was agreed that Adrian and Aidan will contact Driffield & Wolds Weekly and work with them on the production of this article. Adrian and Aidan will produce a holding statement which is mindful of the shop owners, listens to resident's views and involves ERYC re possible solutions.

iii. A complaint was received regarding littering outside the Deep Blue takeaway. The litter bin outside the takeaway is small so fills up quickly and although there is a larger one across the road the takeaway customers do not appear to use that one as much. It was agreed that the Clerk will send a letter to the Manager of Deep Blue asking if they can put up notices inside and outside the shop pointing out to customers the locations of available litter bins for their used takeaway packaging. Adrian suggested that we also write to Deep Blue and ask if they would consider a financial contribution for an additional litter bin to be sited to the right-hand side of the door. This would assist with any overspill from the bin on the left side of the door. Clerk to find out if ERYC would be willing to empty an additional litter bin.

24-25/34 Village issues

i. The Chair raised the matter of the Parish Council's desire for HGV weight restrictions to be implemented in the village. Adrian advised that ERYC Highways want to carry out further monitoring of HGVs in the village. Elizabeth advised that a couple of black strips which she presumed were for traffic monitoring have been placed on New Road. It was agreed that the Parish Council will therefore await further data from these traffic monitoring strips before discussing the matter further.

ii. Elizabeth requested that an assessment of ERYC's grass cutting in the village be carried out particularly relating to the grass at the entrance to the golf course on the Mill Road side. Adrian agreed to include that request in his report to Highways.

iii. A complaint was received regarding the state of the pathway from the Starcarr Lane allotments to Leven and the need for foliage to be cut back. The Parish Councillors agreed that the pathway does need some attention and Adrian requested that ERYC make a cycle path along there. Cllr Owen advised that there might still be money available in the budget for cycle paths so the Parish Council should go ahead with their request for a cycle path as well as asking for the walkway to be improved.

iv. It was agreed that the Parish Council require a handy person to carry out jobs in the village. The Clerk will make some enquiries and report back at the next meeting.

v. Adrian proposed that the Parish Council report the possibility of a conflict of interest relating to the Asphalt plant development via the Standards Committee. This was agreed by all.

vi. John asked the Clerk if a request can be sent to ERYC to inspect and issue letters to the owners and occupants of those houses which have large overhanging hedges on Main Street from opposite the BMC garage to Elmfield Drive requesting that they are cut back.

vii. Stephen raised concern that a field on Eastfield Road which was previously empty and used for grazing is now being used to store static caravans. The Parish Council requested that the Clerk raise this matter with ERYC Enforcement and a photo of a map pinpointing the location was sent to the Clerk.

viii. Stephen also reported that the drains at the bottom of Church Lane have not been cleaned for quite a while and are now unable to cope with heavy rainfall leading to damp in the cottages. Cllr Owen asked for the request to ERYC and photographs to be forwarded to him for action.

24-25/35 Date of next meeting Monday 15 July 2024 – *Please note change of date**

Meeting closed at: 8.30pm

Accepted as a true record

Signed by Keith Bardon Chair of Brandesburton Parish Council