

**Minutes of Brandesburton Parish Council meeting
held on Monday 15th July at 7:00pm
in the Methodist Chapel School Room**

Attendees

Mr Adrian Olsen (acting Chair)	Mrs Katherine Lakes
Mr Stephen Atkinson	Mrs Sam Wardle
Mr Aidan Clarke	Mr John Stones
Mrs Sandra Coates	Mrs Elizabeth Whitfield
Mrs Victoria Chapman (Clerk)	

24-25/36 **Apologies** received from Keith Bardon, Maggie Mossford and Chris Richardson

24-25/37 **Declaration of interest both pecuniary and non-pecuniary**
None

24-25/38 **Minutes of the last meeting**
Accepted as a true and accurate record.

24-25/39 **Ward Councillors Q and A**
The Parish Councillors wished to pass on their congratulations to the new Ward Councillor Jonathan Bibb who replaces Charlie Dewhirst and wish Charlie all the best in his new role as a Member of Parliament.

24-25/40 **Clerk's up-date report**

It was agreed that the Clerk will transfer the current Asset Register document onto an official ERNLLCA Asset Register form. The Clerk also will work with Katherine to draw up a Scope of Responsibilities document alongside this to outline exactly which areas and facilities in the village the Parish Council have designated or assumed responsibility for maintaining.

Two new composite picnic benches are awaiting installation at the Playpark. John and Keith will agree a date to do this.

Two new composite park benches are also awaiting installation on New Road/Burton Fields. John and Keith have also undertaken to install these as soon as possible.

Lois Sullivan from ERYC Road Safety has confirmed that the 8 x Brandesburton school 20mph signs will be put up within the next few months.

The new handles for the wooden rocking horse in the Play park have been purchased and are now in place.

Pinnacle Conservation carried out patch repair work to the Market Cross on 15th July at no charge to the Parish Council.

ERYC have completed as agreed the new tarmac pathway from the pavement to the entrance of the Play Park. It was suggested that the Parish Council ask the contractors undertaking the access road on the new development on Frodingham Road if they have some left over tarmac whether they could cover over the 1 metre square area of chippings to complete the pathway. The Clerk will ask Lianne Darbinson if they can ask the contractors if this is possible.

Wayne Bembrose from ERYC has suggested that an adjacent litter bin LBV/6 is installed next to the existing one outside Deep Blue fish and chip shop. The cost would be £623.98. The Clerk will write to the Manager of Deep Blue to ask if they are willing to contribute to this additional litter bin and the Parish Council will pay the remaining amount via a grant. The Clerk will progress with the Grant application.

The Clerk undertook to go back to Streetscene Enforcement with a Google map re. the approved planning application 23/03448/PLF as that is not the area of concern, the Parish Councillors are concerned about the potentially unapproved change of use of the adjacent field.

24-25/41 Planning Matters

24/01777/TPO

Proposal: TPO - BRANDESBURTON PARK - 1976 (REF 472) A1 - Crown reduce 1 no. Beech tree (T1) by removing 1 no. branch, reduce crown closest to the property by 2.5 metres to create 5m distance from gable wall and crown thin by 15% to allow more air through the crown; Crown reduce 1 no. Beech tree (T4) by removing 10-15 no. branches overhanging the boundary of 28 The Poplars and crown thin by 15% to allow more air through the crown; Crown reduce 1 no. Oak tree (T5) by removing 2 no. unions overhanging the boundary with 28 and 30 The Poplars and crown thin 15% to allow more air through the crown; Crown lift 3 no. Oak trees (T7, T8 & T9) by 5 metres to create more light in a shaded neighbouring garden; Crown thin 1 no. Elm tree (T10) 15% to create more light in a shaded neighbouring garden; Crown thin 1 no. Beech tree (T11) 15% to reduce weight on the overhanging tree and reduce weight of branches overhanging summerhouse; Crown lift 1 no. Oak tree (T15) by 5 metres to remove the new growth from the tree on the grounds of safety, preventing children from attempting to climb the tree; Crown reduce 1 no. Oak tree (T16) by removing branches currently intertwined with adjoining Sycamore tree as illustrated; Crown lift 1 no. Sycamore tree (T17) by 5 metres due to create more light in a very densely shaded garden; Fell 1 no. Oak tree (T18) as was previously approved (18/01685/TPO) but not actioned; Fell 1 no. Sycamore tree (T19) as it is a poor specimen and competing for light and space with larger more established trees on the boundary with neighbouring property; Crown reduce 1 no. Oak tree (T20) by removing union to create more light in the garden and crown thin by 15% to allow more air through the crown

Location: Beech House 9 Hymers Close Brandesburton East Riding Of Yorkshire YO25 8SQ

Applicant: Mr Daniel Ruston

Application Type: Works to Protected Trees

Decision: The Parish Council are content to refer to the TPO.

24/00902/PLF

Proposal: Erection of a lean-to extension (retrospective application)

Location: Neil Sellers Premier Paint Shop Unit 1 The Elms Workshops Starcarr Lane Brandesburton East Riding Of Yorkshire YO25 8RT

Applicant: Mr Neil, Mr David and Mrs Sandra Sellers

Application Type: Full Planning Permission

Decision: The Parish Council are disappointed that this is a retrospective application, but as no concerns were raised they support the application.

24/01823/PLF

Proposal: Erection of single storey extension to rear following demolition of existing conservatory

Location: 14 Oak Tree Way Brandesburton East Riding Of Yorkshire YO25 8QE

Applicant: Mr David Martindale

Application Type: Full Planning Permission

Decision: The Parish Council support this application.

24/01870/PLF

Proposal: Erection of a poultry shed with extensions to existing concrete aprons and associated infrastructure following demolition of three agricultural buildings
Location: Westfield Farm Main Street Catwick East Riding Of Yorkshire HU11 5QL
Applicant: Cullingsworth Commercials And Freight Services Ltd
Application Type: Full Planning Permission
Decision: The Parish Council support this application.

24-25/42 Monthly Accounts

The Clerk reported that the transfer of the NatWest Current Account funds to Unity Trust Bank took place on 5/7/24 and that NatWest account has been closed. NatWest also confirmed that they are in the process of transferring the Reserve Account funds to the new Unity Trust Bank Reserve Account.

The Clerk also reported that as agreed at the previous meeting, the Parish Council now have an account with Scribe and the set-up fee has been paid. A direct debit has been set up for the monthly charge and the Clerk is undergoing training with Scribe.

Total expenditure for July = £4,386.40

Items to note were: Two new composite park benches £1,404
Grass cutting £1,210
Scribe set up fee and first monthly payment £336

24-25/43 Correspondence

Adrian reported that he and Keith met with Andrew Taylor of AT Quantity Surveying on 27th June. They are in the final stages of preparing a planning application for the allocated site on New Road and wanted to have the Parish Council's early input to discuss the scheme and address any concerns there might be with their proposals.

AT Quantity Surveying are applying for 16 dwellings on the site which will be a mix of detached and semi-detached houses and bungalows and meet the affordable housing quota. The bridle-way access to Stockwell Lane will be upgraded, and the developer agreed with Adrian that they should propose that the speed limit on New Road is reduced to 30mph as a recommendation in the planning application.

The Parish Council have been asked who is responsible for cutting the grass verge in front of the Parish Hall. The Clerk is to contact Streetscene and enquire if this falls under their responsibility. If this falls outside of Streetscene's responsibility, it was agreed that the Parish Council should add the grass verge to their grass cutting contract, additional cost to be advised.

24-25/44 Village issues

The Parish Council are concerned that the hedges belonging to No 3 and No 5 Main Street are overhanging the pavement. The Clerk will contact ERYC to ask them to , bring the matter to the attention of the residents of those properties for immediate action.

Elizabeth requested that the Clerk contact ERYC and ask them for a sign to be placed on Church Lane signposting traffic to the turning point at the end of the lane (rather than turning into residential driveways). There is also a need for a sign requesting the correct disposal of litter which is currently being discarded on Church Lane. The potholes on Church Drive also still need to be filled in.

Stephen asked if the Clerk could write to Brandesburton Primary school requesting that they refrain from attaching advertising banners to the school railings. The school building and grounds form part of the conservation area and the railings would be costly to refurbish if damaged.

The Parish Councillors requested that the Clerk write to the Manager of the Budgens store to validate that they are still undertaking the weekly check of the defibrillator and also to complain about the overgrown weeds around the litter bin outside the shop. It was agreed that the Defibrillator should be added to the Parish Councils asset register and Scope of Responsibilities so that it is clear who holds the responsibility for ongoing maintenance and costs for replacements batteries and pads.

Katherine has been contacted by a resident to enquire if the Parish Council have had any discussion with the landlords of the Black Swan pub in relation to the removal of the Black Swan carpark being used as an overflow at school drop-off and pick-up. Adrian has spoken to the landlords and they have explained that, despite repeatedly asking parents to use the parking area down the left hand side, some have been ignoring these requests and blocking the premises for deliveries.

The Clerk agreed to contact Lianne Darbinson, Senior Engineer for ERYC Highways, to enquire when the traffic studies will be undertaken on the crossing point of the A165 to the Parish Hall, on New Road between the 2 bus shelters, and the south entrance/exit of Main Street near BMC. A follow-up meeting will be held with ERYC, Councillor Owen, Adrian and Aidan to discuss possible solutions and improvements. Aidan reported that including Adrian they now have six volunteers available to undertake the community speed watch in the village. Adrian has taken an action to organise the training session for the volunteers and Humberside Police.

24-25/45 Date of next meeting Monday 9th September

Meeting closed at: 8.40pm

Accepted as a true record

Signed by Adrian Olsen, Vice Chair of Brandesburton Parish Council