

**Draft Minutes of Brandesburton Parish Council meeting  
held on Monday 9<sup>th</sup> February 2026  
at 7:00pm in the Methodist Chapel School Room**

**Attendees:**

Mr Adrian Olsen (Chairman)	Mr John Stones
Mr Aidan Clarke (Vice Chair)	Mrs Sam Wardle
Mr Stephen Atkinson	Mrs Elizabeth Whitfield
Mr Bob Clarke	Mrs Sharon Wright
Miss Sandra Coates	
Mrs Victoria Chapman (Clerk/RFO)	Ward Councillor Jonathan Bibb

**24-25/113 Apologies**

Received from Mrs Katherine Lakes, Mr Chris Richardson, Ward Councillor Denise Howard and Ward Councillor Jonathan Owen.

**25-26/114 Declaration of interest both pecuniary and non-pecuniary**

None

**25-26/115 Minutes of the last meeting**

Stephen asked that his declaration of interest declared at the January meeting be changed to Secretary of the Cricket, Tennis and Bowls Club.

**25-26/116 Issues raised by members of the public**

None in attendance, correspondence received was considered under item number 25-26/124.

**25-26/117 Ward Councillors Q and A**

Adrian expressed his and the Parish Council's disappointment with the email response from ERYC on 9<sup>th</sup> February 2026 relating to the Highways and Streetscene Report, which had been submitted in November 2025. It was felt by the Parish Council that the response focussed more on funding limitations rather than what the Parish Council considers a priority for Brandesburton. Cllr Bibb acknowledged that the response was disappointing. Adrian thanked Cllr Bibb for the work that will be done to reinstate the width of the footpath between Brandesburton and Leven. Weather permitting, siding-out works on the Leven–Brandesburton footpath are programmed for delivery within the current financial year. If this does not occur, the work will be rolled over to the next financial year. Aidan highlighted that parts of the footpath have tyre tracks, which is believed to have happened during hedge trimming along the route. This is making the footpath impassible in places, meaning pedestrians are forced to walk on the road. Cllr Bibb asked for a photo and the exact location, which Aidan informed him was from the allotments onwards.

The Parish Council are disappointed that Church Drive is not considered a high priority by ERYC for resurfacing works. A work ticket has been raised to infill the existing potholes to manage risk and maintain safe access, with work scheduled for completion during the February half-term break. The Parish Council will continue to put forward the case to ERYC for a long-term solution to the condition of Church Drive. The Parish Council are also disappointed with the response to the footpath along New Road, which is extremely narrow in places, very muddy around the 'Dalton's Yard' development, and uneven around the trees towards the south end of New Road. ERYC have confirmed that siding-out works will be scheduled for the next financial year, which should improve the usable width of the path

as an interim measure. ERYC will also continue to monitor this route through routine safety inspections, and any defects meeting investigatory levels will be actioned. The Parish Council will continue to put forward the case to ERYC for a long-term solution to the condition of the footpath on New Road.

Stephen has logged an official complaint to the Environment Agency about the appalling smell in the village. Cllr Bibb advised that he could forward Stephen's email to the ERYC's Environmental team, namely Mark Grimes for him to take the matter forward. It was acknowledged that the smell especially at the church end of the village is very bad at this time of year, when the air is wet and cold and there is little to no wind. The Environment Agency have given Stephen a reference number, but they have not responded with any feedback or a progress update.

John raised his concern about the number of potholes in the village, particularly Little Burton. Adrian informed the Parish Council that in their response, Streetscene Hub have confirmed that they will assess all the potholes highlighted in the report. Any new potholes which have appeared since the report was submitted in November, will need to be logged on the ERYC website. ERYC have encouraged the Parish Council to raise maintenance issues via the ERYC portal, as this data will help shape future maintenance and capital investment programmes in the village.

Adrian raised his concern that the bypass is once again deluged with litter, which is believed to be coming from skips and waste lorries dropping off at Sandfield landfill. ERYC usually undertake a clean-up around Easter when the verges are cut, however, the Parish Council asked Cllr Bibb if he can request more checks and clean ups take place throughout the year.

#### **25-26/118 Clerk's up-date report**

The Clerk has sent an email to Wayne Bemrose and Craig Forth at ERYC re. the ongoing problem of gravel from the Deep Blue Fish and Chip Shop car park escaping onto the Main Street pavement. Deep Blue management, from shop to head office level, have failed to commit to regularly sweeping the pavement.

The Clerk reported that regarding Sandsfield landfill on Catwick lane (the issue with mud on the road and the constant stream of litter due to the landfill drop-off at Sandfield), ERYC Planning Enforcement have confirmed that they will investigate re sheeting of the HGVs.

Shelter Solutions had promised delivery of the new polycarbonate pane for the damaged bus shelter w/c 3<sup>rd</sup> February but as it has not appeared. The Clerk will chase Robert at Shelter Solutions to get an exact delivery date.

#### **25-26/119 ERYC Flexigrant Bus Shelter Application Update**

Brandesburton Parish Council have been awarded a grant of £17,028.00 via the ERYC Flexigrant application system, to purchase and erect two new bus shelters at the current bus stops previously identified, on New Road. In keeping with the existing bus shelters, they will be purchased from the same supplier. Measurements will be required of the two hard-standings where the new bus stops will be sited, and any groundwork requirements will be sent to ERYC.

#### **25-26/120 Assertion 10 Sub-committee decision**

Aidan informed the Parish Council that the sub-committee were impressed by the engagement, offering and follow up training provided by Aubergine and as such they recommended that Aubergine be instructed to undertake construction of the new compliant website and .gov.uk email addresses to meet the requirements of Assertion 10. The Parish Council agreed, all voted in favour of appointing Aubergine and the Clerk was asked to notify

Aubergine of that decision and begin the change process.

## **25-26/121 Planning Matters**

### **25/03548/PLF**

Proposal: Erection of single storey extension to rear following demolition of existing conservatory and sitting room extension and erection of single storey extension to side with associated works and installation of solar panels

Location: 15 Oak Tree Way Brandesburton East Riding of Yorkshire YO25 8QE

Applicant: Mr And Mrs Smith

Application Type: Full Planning Permission

Decision: PC agreed to support. Sandra proposed, Stephen seconded, all in favour.

## **25-26/122 Monthly Accounts**

Adrian expressed the Parish Council's thanks to the Clerk/RFO for submitting the Precept application.

Reclaimed VAT totalling £541.24 was received on 26/1/2026.

Total expenditure for January 2026 was £1,008.36.

Total predicted expenditure for February 2026 as £1,101.94 was approved by the Parish Council.

Items of note: None.

## **25-26/123 Allotment Rent Review 2026/27**

Adrian suggested an increase of 5%. Stephen proposed, Bob seconded, all in favour.

The Parish Council undertook to look at drainage solutions for the parking area.

## **25-26/124 Correspondence**

15 <sup>th</sup> January	NALC	Chief Executive's Bulletin
20 <sup>th</sup> January	NALC	Events
22 <sup>nd</sup> January	NALC	Chief Executive's Bulletin
	PCC	Launch of OPCC commendation scheme
	Peartree Hill Solar Farm	Webinar announcement
25 <sup>th</sup> January	Cllr Helen Cunniff	Email Invitation for Parish Councillors to visit the Star Carr Fishing Lake when the MASH members are using it in February.  The Parish Council decided to respond by email acknowledging the value of this resource but citing the need for relevant Planning Permission to be obtained.
26 <sup>th</sup> January	ERNLLCA	Warmer homes report
	ERYC	Bulletin
30 <sup>th</sup> January	ERYC	Bulletin
2 <sup>nd</sup> February	NALC	Studies on devolution

## **25-26/125 Parish Council Noticeboard**

Adrian highlighted the inadequacy and poor state of the current noticeboard outside the Methodist Church on Main Street; it is no longer fit for purpose. The doors are difficult to close, water ingress is damaging the notices inside the noticeboard, and the general condition is not showing the Parish

Council at its best. The Clerk has obtained a couple of initial quotations from recommended suppliers online, which she agreed to send to Stephen, as St Mary's Church are also looking at replacing their noticeboard (albeit theirs is in the conservation area) and purchasing jointly could increase the likelihood of being able to get an advantageous price from a supplier for both. Measurements of the existing noticeboard will be required and the Parish Council will agree on a new noticeboard, and now to fund it, at the March meeting.

Sandra will find out from the Methodist Church if they are happy for the Parish Council to replace the noticeboard with a composite one.

## **25-26/126 Village issues**

The Clerk informed the Parish Council that the hazardous pavement corner of Mill Lane next to Munro's Newsagent where a resident tripped and fell over on 19th January has been reported by residents to ERYC for inspection. While the area does not currently meet the threshold for a capital maintenance scheme, ERYC will ensure the location is inspected promptly. Any actionable defects identified will be scheduled for repair to maintain safe passage.

The Clerk has sent an email to Andrew Taylor asking him to address the poor state of the pavement on New Road adjacent to the new development and seeking an undertaking from Wold Top Developer that they will clean the pavement every evening to ensure it is usable for residents. Andrew has responded saying that they will purchase a power washer and ensure the pavement is cleaned regularly.

The Clerk was asked to send an email to ERYC Parking Enforcement, highlighting that cars are regularly blocking driveways on Main Street around the shop corner, with weekday evening from 4.00pm being a particularly bad time.

Elizabeth reported that the Ceilidh held at the Parish Hall in January was a success and had raised £250 which will go into the kitchen refurbishment fund.

Elizabeth and Aidan expressed their concern regarding a large hole in the roof of the Parish Hall where water is coming in. The Clerk was asked to write to Mr Daglish on behalf of the Parish Council expressing their concern as custodian trustees of the Parish Hall and the need for urgent repair work to be carried out.

## **25-26/127 Date of the next meeting will be Monday 9<sup>th</sup> March 2026**

It was agreed that in the absence of the Clerk, Stephen will take the minutes at the May meeting.

Meeting closed at: 8.30pm

**Accepted as a true record**

**Signed by**

**Adrian Olsen**

**Chair of Brandesburton Parish Council**