

**Draft Minutes of Brandesburton Parish Council meeting
held on Monday 13th April 2026
at 7:00pm in the Methodist Chapel School Room**

Attendees:

Mr Adrian Olsen (Chair)

Mr Aidan Clarke (Vice Chair)

Mrs Victoria Chapman (Clerk/RFO)

Mr Stephen Atkinson

Mr Bob Clarke

Miss Sandra Coates

Mr Chris Richardson

Mr John Stones

Mrs Sharon Wright

26-27/001 Apologies

Received from Mrs Katherine Lakes, Mrs Sam Wardle, Mrs Elizabeth Whitfield and Ward Councillor Jonathan Owen

26-27/002 Declaration of interest both pecuniary and non-pecuniary

None

26-27/003 Minutes of the last meeting

Accepted as a true and accurate record.

26-27/004 Issues raised by members of the public

None in attendance.

26-27/005 Ward Councillors Q and A

None in attendance

26-27/006 Clerk's up-date report

The Clerk informed the Parish Council that all the existing allotment tenants have paid their annual rents for 2026/27. The two new tenants have also paid their annual rents for 2026/27 along with the required £50 deposit which is refundable upon satisfactory completion of their first year of cultivation. Half Plot 10a which has 6 apple trees on is available for rent along with Quarter Plot 5aa. Aidan agreed to contact a resident who is on the waiting list and the Clerk agreed to advertise for a new tenant/s.

The Parish Council invoice sent to ERYC Transportation Services for £17,028 for two new bus shelters has been approved for payment. The Chair will take further measurements of the two new sites for bus shelters and report back to the Parish Council at the next meeting whether any further groundworks are needed ahead of procuring the new bus shelters.

Adrian has set up the new email .gov.uk domain addresses for the Parish Councillors and the Clerk is meeting with Adrian on 28th April to set up Outlook on her PC, move across to the new clerk@brandesburtonparishcouncil.gov.uk email address and set up a link from the old Gmail account.

The new website is being built and Go Live is set for June 2026. The Clerk will do Aubergine's website training in May once the AGAR paperwork has been completed and the Internal Audit has taken place.

Stephen informed the Parish Council that St Mary's Church are going to contact "Men in Sheds" in Beverley to find out if they could make new noticeboards for both St Mary's Church and the Parish Council which are suitable for the conservation area of Brandesburton village. The Parish Council noticeboard will be erected outside the Methodist Chapel in place of the current one.

26-27/007 Annual Play Park Inspection

Following recent accidental damage to the Reindeer, John has made a temporary repair/made the item safe for the time being. John also reported that one of the side pieces of the goal is missing, he has sent photographs to the Clerk. Given the Reindeer is nearly 30 years old the Chair proposed and the Parish Council agreed that a replacement piece of Play equipment should be procured using a grant and/or fundraising including from the Parish Council. Aidan and Bob volunteered to carry out an initial risk assessment of the Play Park and report back to the Parish Council. The Clerk has asked Wicksteed to bring forward the annual Play Park inspection as a matter of urgency, however Wicksteed advised that this would incur an extra fee of £350 plus VAT. The Parish Council feel that an additional fee is not justified and asked the Clerk to go back to Wicksteed requesting that either they charge the basic inspection fee for this urgent inspection or the Parish Council will be forced to find an alternative Play Park Inspection supplier who can carry out the urgent inspection at a more reasonable cost.

26-27/008 Planning Matters

26/00535/TCA

Proposal: BRANDESBURTON CONSERVATION AREA - Crown reduce 1 no. Pear tree as illustrated as is close to the telephone wires; Crown reduce 1 no. Sycamore as illustrated due to the top branches brushing the telephone wire

Location: Crosshill Cottage 2 Cross Hill Brandesburton YO25 8RB

Applicant: Mrs Melanie Swann

Application Type: Tree Works in Conservation Areas

Decision: The Parish Council agreed to defer to the decision of the Tree Officer.

26/00307/PLF

Proposal: Change of use of restaurant (Class E) to hot food take away with associated storage areas (Sui Generis) (retrospective), installation of extraction flue to rear and alterations to shop front (retrospective and to be amended) and conversion of first floor to create ancillary flat

Location: Brandesburton Pizza 59 Main Street Brandesburton YO25 8RL

Applicant: Mr Mustafa Aksahin

Application Type: Full Planning Permission

Decision: The Parish Council have objected to this planning application on the basis of:

1. Increased litter around the village.
2. Parking issues caused by customers of the restaurant.
3. The flat already has someone residing in it before planning permission has been granted.

Brandesburton Parish Council is disappointed that this has taken a year since the business opened.

Parking is proving an issue, trees are being damaged and there is an increase in littering in and around the village with pizza boxes etc.

The Parish Council have suggested ERYC Planning attach some conditions to this planning application as a minimum:

- A waste bin needs to be placed outside the property which is regularly emptied.
- Being mindful of litter being left around the village and either contributing to the extra cost of litter picking or ERYC supplying a litter picker.
- Encouraging safe and responsible parking.

- The flat should be vacated until it has been converted.

26/00654/PLF

Proposal: Change of use of existing lodge (Cabin A) from holiday accommodation (Use Class C1) to a permanent rural worker dwelling (Use Class C3) with occupation restricted to a person solely or mainly employed in connection with Starr Carr Trout Farm and change of use of Cabin B from residential dwelling to holiday accommodation

Location: Starr Carr Trout Farm Hempholme Lane Brandesburton YO25 8RU

Applicant: Mrs Diane Rhodes

Application Type: Full Planning Permission

Decision: All in favour of supporting this planning application. Proposed by Aidan, seconded by Sharon.

26/00618/PLF

Proposal: Construction of a vehicular access (dropped kerb) to front

Location: 4 Wold View Cottages Frodingham Road Brandesburton YO25 8QU

Applicant: Mr Louis Overton And Miss Bailey

Application Type: Full Planning Permission

Decision: All in favour of supporting this planning application. Proposed by Stephen, seconded by Bob.

26-27/009 Monthly Accounts

Total expenditure for March 2026 was £1,966.26

Total predicted expenditure for April 2026 as £2,423.18 was approved by the Parish Council.

Items of note: £731.74 ERNLLCA annual membership fee, £282.00 Bus shelter pane repair.

26-27/010 Correspondence

23/03/2026	SLCC	Weekly News Digest
24/03/2026	PSE	Newsletter
27/03/2026	ERNLLCA	Newsletter

26-27/011 Village issues

John requested that the Clerk report a leaking meter point on the footpath on Mill Lane. This has been reported to Yorkshire Water by a resident and YW have agreed to attend and fix it. The Chair will check whether this leak has now been fixed.

John also requested an update on the potholes on St Quintin Park as they are getting larger. This issue has been logged by the Chair and ERYC responded, "no further action". The Chair agreed to chase this issue.

Sandra informed the Parish Council that the Methodist Chapel have begun a fundraising initiative to repair structural damage to the front porch. The Parish Council agreed to make a donation, amount to be decided. The Clerk agreed to contact the Treasurer of the Methodist Chapel to find out some more details about the amount needed, when the work will be carried out etc and report back at the next meeting.

Stephen has noticed that some trees have been cleared from the old hospital grounds. It was agreed that Stephen will ask the management company why the trees have been felled and report back to the Clerk with photographs.

Aidan attended the latest Dogger Bank project meeting and reported that part of the pipeline will go across the land of some Brandesburton residents. The residents have been consulted. Aidan advised the Parish Council that there will be grant funding available for areas affected by the Dogger Bank project.

26-27/012 Date of the next meeting will be Monday 11th May 2026

Meeting closed at: 8.10pm

Accepted as a true record

Signed by

Adrian Olsen

Chair of Brandesburton Parish Council