

**Draft Minutes of Brandesburton Parish Council meeting held on Monday 10 June 2019 at 7.00pm in the Methodist Chapel Schoolroom.**

**Present:** Mr. Olsen (Chair), Mr. Atkinson, Miss. Coates, Mrs. Whitfield, Mrs. Richardson, Mrs. Mossford, Mrs. Lawson, Mrs. Wardle

**Apologies for absence:** Mr. Richardson, Mrs. Hale

**Co-option of parish councillors:** Expressions of interest had been received from four interested residents wishing to be co-opted onto the parish council. Unfortunately, two were unable to make the meeting. Mrs. Linda Lawson and Mrs. Samantha Wardle could attend the meeting and both were co-opted on to the parish council. The clerk is to contact Electoral Services, ERYC to ask if there are any timescales with regards to co-option.

**Minutes of previous meeting:** All agreed that the minutes were correct and were signed by the chair. Mrs. Richardson, Mrs. Lawson and Mrs. Wardle all abstained as Mrs. Richardson was absent from the May 2019 meeting and in the case of Mrs. Lawson and Mrs. Wardle were not parish councillors at that time.

**Declaration of interest both pecuniary and non-pecuniary:** None

**Clerk's up-date report on on-going items:**

Overgrown vegetation – Frodingham Road: This is an ongoing problem. This has been reported previously and the clerk has been assured by ERYC that the vegetation was all cut back. However, it is all growing back over the pavement. The clerk is to report it to ERYC and ask for it to be cut back and sprayed.

**Planning applications:**

19/01596/PLF – Mr. & Mrs. Draper - Erection of single storey extension to side and rear with balcony to first floor at 10 Oak Tree Way Brandesburton - No objections

19/01368/TPO | TPO BRANDESBURTON PARK (NORTH) - 1989 (REF: 384) – W M Butler & Son - T1 Beech, T6 Horse Chestnut, T8 Sweet Chestnut, T11 Sycamore, T12 Lime and T13 Sycamore fell due to large limb failure and windthrow. T3 Oak and T10 Beech fell due to large limb failure. T2 Oak, T4 Ash, T5 Lime and T9 Lime fell due to falling deadwood. T7 Horse Chestnut and T15 Scots Pine fell due to limb failure. T14 Oak remove split limbs back to stem due to large limb failure at Land East of Oak Tree Way Brandesburton. This application had been discussed at the meeting held in May 2019 and comments had been submitted to ERYC. The tree officer has been in contact with the clerk to advise that she had spoken with the applicant and that they were surprised at the strength of feeling in the village towards the proposed work to be carried out to the trees. The tree officer has met with Mr. Butler and they have resolved the matter by looking at all of the trees that were in the application and agreeing that six of the trees do need to be felled as three are dead, two are a danger to motorists and one has had the top of it

removed by a falling branch and will never grow. Councillor Evison advised that if the application was taken to the planning committee then they would look at either approving the application or refusing it. They would not consider each tree on its merits. Mr. Atkinson proposed, Mrs. Whitfield seconded, and all were in favour of the clerk advising the tree officer that they do not want the application calling in.

**Planning decisions:**

19/00867/PLF – Ms. K Barron – Construction of a new vehicular access at Fosse Hill Reclamation, Catwick Lane, Brandesburton Approved

19/00958/PLF – Mr. and Mrs. Draper – Erection of an extension to rear and side at Park Lodge, 10 Elmfield Drive, Brandesburton Approved

19/00770/PLF – Mr. and Mrs. Richardson – Erection of cladded first floor extension to front and installation of first floor window to side at 6 Plantation Cottages, Frodingham Road, Brandesburton Approved

**Neighbourhood Networks:** None

**Police update:** None

**Correspondence:**

May 2019	ERNLLCA	“Understanding the Planning Process” training event
30 May 2019	ERNLLCA	London Bridge advice
31 May 2019	ERYC	Costing of litter bins supplied by ERYC
31 May 2019	ERYC	Football pitch – Persimmon Homes site
2 June 2019	Councillor Jane Evison	Parkland trees
5 June 2019	ERYC	Letter of thanks from the office of the Police and Crime Commissioner
6 June 2019	Mr Barry Linley	Brandesburton House Park
7 June 2019	ERYC	Bus shelter base – New Road

Mr. Linley had written to the clerk asking if the parish council would consider a ‘Conservation Area Designation Appraisal’ for Brandesburton House Park. Discussions took place and Councillor Evison advised that as there is already a Tree Preservation Order on all of the trees in the park this is equivalent to a conservation area where properties are concerned. The clerk is to reply to Mr. Linley.

**Accounts:**

Mrs. S L Woolfitt	£215.02	June salary and expenses
Mr. L Watts	£32.85	June salary
Autela Payroll Services	£39.23	Payroll fees (quarter 1)
Maypole Manufacturing Ltd	£3180.00	Bus shelter purchase
HMRC	£178.20	Quarterly tax return
Garden and Tree Services	£1000.00	Grass cutting – playpark, allotments and church
Mrs. W L Haywood	£75.00	Internal auditor fees
Groundtech	£60.00	Repairs to playpark fencing

The above accounts were approved for payment.

**Approval of the accounts 2018/2019 for submission to PKF Littlejohn:** The accounts had been approved by the internal auditor and were circulated to the councillors prior to the meeting. As the parish council has income and expenditure totaling less than £25,000 for the year ending 31<sup>st</sup> March 2019 the parish council can submit a certificate of exemption and therefore does not have to submit the Governance and Accountability return to the external auditors.

**Playpark update:** Mrs. Hale was not at the meeting and therefore a report had not been received. To be carried to the July 2019 meeting.

**Village issues:**

**The Old Rectory:** Miss. Coates reported that the trees were overhanging the pavement. The clerk is to contact ERYC.

**Church Lane:** The clerk is to report a blocked drain at the junction of Main Street and Church Lane.

**Elmfield Drive:** The clerk is to report a blocked drain at the junction of Main Street and Elmfield Drive.

**Litter Bin:** The clerk is to report a damaged litter bin on Church Lane near to the churchyard.

**Highway issues:** The clerk is to write to Go LGV advising that the council has again received complaints regarding the parking of motorists attending training courses. It was suggested that councillors/residents should take photographs of vehicles badly parked and send to ERYC.

**Date of next meeting: Monday, 8 July 2019**

As there was no further business the meeting closed at 8:10pm.